

Telephone: 906-863-5665



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Intermediate School District  
1201- 41<sup>st</sup> Avenue  
Menominee MI 49858  
[Http://mc-isd.org](http://mc-isd.org)

## **JOB POSTING**

**POSITION:** **SCHOOL SOCIAL WORKER**

**QUALIFICATIONS:** MSW from graduate school of Social Work Program approved by the State Board of Education, Temporary or Full Approval as a school Social Worker in Michigan, OR ability to obtain SSW certification in Michigan.

The Menominee County ISD is committed to our mission to "Ensure all students succeed". We are vested in meeting the needs of the whole child, utilizing an MTSS framework. Full-time employees enjoy generous medical and retirement benefits, paid licensure, continuing education opportunities, paid time off, paid association dues, and a collaborative and supportive work environment. Combine these benefits with an opportunity to collaborate with professionals with varied interests, while enjoying all the beauty of nature's playground that Michigan's Upper Peninsula offers, and you can see why we are a great team to join!

**SALARY:** In accordance with the MCISD Master Agreement

**REPOSTED DATE:** August 1, 2023

### **APPLICATION**

**DEADLINE:** Until Filled

**START DATE:** Beginning with Professional Development Day on August 15, 2023

Send application, resume, and transcripts to:  
Janene Salewsky – HR/Office Manager-Menominee County ISD  
1201 41<sup>st</sup> Avenue, Menominee, Michigan 49858  
[careers@mc-isd.org](mailto:careers@mc-isd.org)



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**TITLE:** School Social Worker

**QUALIFICATIONS:** Master's Degree in Social Work from a school approved by the CSWE; MDE school social work approval highly preferred; Three years successful experience as a school social worker preferred; Meet qualifications as outlined in MARSE

**REPORT TO:** Director of Special Education

**ESSENTIAL DUTIES AND RESPONSIBILITIES:**

Provide direct and consult services to eligible students from birth through age 25

Serves as a member of the multidisciplinary evaluation team and assist in the comprehensive assessment of students suspected of having a disability as outlined in the MARSE

Conduct screening/assessments/evaluations as assigned to determine student eligibility for special education services and programs

Carry out programs and services as outlined in IEP/IFSP to support full access to the educational environment

Knowledge of the requirements of state and federal mandates which directly relate to the evaluation and identification of a student with a disability

Demonstrated understanding of the logic and application of an MTSS/RtI model and the continuum of behavior and academic supports at all levels (universal/targeted/intensive)

Consult with Team members, parents, teachers, administrators and students to obtain data, interpret data, provide assessment data and make recommendation(s) for progress in the school setting.

Use data based decision making to lead a problem solving model in dealing with student academic and behavioral concerns

Collect, analyze and communicate student behavioral data with IEP-Teams and district teams

Conduct IEP Team meetings and assist in ongoing review of strategies for students.

Provide analysis and interpretation of information and data in oral and written reports

Screen and utilize a variety of assessments to determine the need for special education services

Monitor integrity of and review/ revise intervention plans

Serve as liaison between school and parents and model problem solving skills to resolve conflict between home, school, and community

Align goals and objectives from the LEA/ISD team process to meet student needs

Recommend and/or participate in the development of alternative academic and behavior strategies/plans to general education staff, special education staff and student/family members

Exhibit high level of professionalism with the ability to handle confidential information, use good judgment, plan and handle complex projects and maintain a flexible attitude.

Serve as a member of the IEP Team to assist in the determination of eligibility, placement, and development of the IEP

Participate in student assistance teams as assigned

Assist with the development of FBAs and behavior support plans for students with IEPs

Upon request, provides professional learning and consultative services to local educational staff  
Utilize therapy techniques within the classroom or home setting as a means of transferring recommended treatment programs from the therapist to classroom personnel, parents or care providers.  
Participate and train staff in non-violent physical intervention strategies  
Perform other duties as assigned

**REQUIREMENTS:**

- Maintain confidentiality; Regular and reliable attendance; Daily travel
- Understand and embrace the inclusion of disabled students in general education
- Possess valid driver's license and maintain all required professional licensure
- Pass all required background checks
- Ability to work independently and as part of a team
- Ability to communicate effectively at all organizational levels; Excellent verbal and written skills
- Ability to multitask; Ability to carry out duties as assigned
- Ability to complete assigned tasks with and without direct supervision
- Ability to integrate technology into everyday workflow
- Ability to develop and maintain successful working relationships with students and school staff
- Ability to define problems, collect data, establish facts and draw valid conclusions
- Ability to explain and demonstrate appropriate intervention techniques to reach all learners
- Practice safe work habits; Adapt to frequent changes in work environment
- Knowledge of special education policy and law
- Timely documentation of all required compliance activities including progress/log notes, IEP information, billing of SBS and RMTS data
- Ability to lift/carry items up to 50 pounds, frequent walking, standing, sitting, going up/down stairs
- Occasional home visits to provide services and/or obtain information to assist with evaluations
- Occasional irregular or extended work hours to meet multiple demands
- Carry out the mission and values of the MC-ISD
- Be student centered and advocate for students

**TERMS OF EMPLOYMENT:** In accordance with Master Contract.

**EVALUATION:** Performance will be evaluated in accordance with provisions of the Board Policy.

My signature below signifies that I have reviewed the contents of my job description and that I am aware of the requirements of my position. I further certify that I am aware of and have the opportunity to review the Menominee County Intermediate School District Bylaws and Policies which are housed in the Superintendent and Departmental Offices during normal business hours.

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Signature

Date

**Notice of Non-discrimination**

It is the policy of Menominee County Intermediate School District not to discriminate on the basis of race, color, national origin, gender/sex, age, disability, height, weight, marital status, or lack of English language speaking skills, in its programs, services or activities. The following person has been designated to handle inquiries regarding the nondiscrimination policies: Human Resources/Office Manager, 1201 41st Ave, Menominee, MI, 49858. (906) 863-5665. MCISD is an E.O.E.