



APPLICATION FOR EMPLOYMENT

First Name	Middle Initial	Last Name		
Address	City	State	Zip Code	Telephone
E-Mail: _____		Position Applied For: _____		
How Did You Learn About Us?				
<input type="checkbox"/> Advertisement <input type="checkbox"/> Friend/Relative <input type="checkbox"/> Employment Agency <input type="checkbox"/> Other _____				

Education Background

Name and Location of Graduating High School	Graduated? (yes/no)	Course of Study

Name of College or University	# of Years Attended	Hours Earned	Degree Earned	Major	Minor

Technical/Vocational/Misc. Training	Type of Certification/Endorsement/License	Dates Valid

Employment History: List previous employment experience; begin with your current or most recent former employer. Include any job-related military service, assignments and volunteer activities. This information must be complete in order to process this application.

Employer:		
Address:		
Job Title:		
Dates Employed	From:	To:
Hourly Rate/Salary	Starting:	Final:
Reason for Leaving:		

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Address:		
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References: Name three persons not related to you who can provide information about your work performance, attendance, character, etc.

Name	Address	Phone Number(s)	Years Acquainted

Additional Information

Are you eligible to work in the United States?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Are you 18 years of age or older?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Have you ever filed an application with us before?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
May we contact your present employer?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Can you travel if a job requires it?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
On what date would you be available to work?	_____	

Have you been convicted of a felony within the last 7 years?
Conviction will not necessarily disqualify an applicant from employment

If yes, please explain: _____

APPLICANT STATEMENT

I hereby certify that the facts set forth in the above employment application are true and complete to the best of my knowledge. I understand that if employed, falsified statements on this application or interview(s) shall be considered sufficient cause for dismissal. I understand, also, that I am required to abide by all rules and regulations of the employer. I understand that unless this application is completed in detail it will not be considered.

I certify that I can perform the essential elements of the job for which I am applying. I understand that the Menominee County ISD is required by law to conduct a criminal background check to determine acceptability for employment. If I am offered a position with the district, I will fulfill the requirements for a completion of a criminal records check through the Menominee County ISD.

I hereby authorize the Menominee County ISD to contact any references whose names I have submitted as well as any other person who may be familiar with my previous job performance or suitability for employment, and to discuss my willingness and ability to perform the job for which I am applying. I also release this School District and any of the persons providing information from any liability or legal claims for making such contact or from using or providing any of the information obtained.

I hereby waive any right that I may have against any person contacted by Menominee County ISD including former employees who provide information concerning this application and I release each said person from liability for providing information.

Signature of Applicant

Date

Menominee County Intermediate School District is an Equal Opportunity Employer/Educational Institute. The Board of Education does not discriminate on the basis of race, color, national origin, sex, (including sexual orientation and transgender identity), disability, age, religion, height, weight, marital or family status, military status, ancestry, genetic information or any other legally protected category, (collectively, "Protected Classes"), in its programs and activities, including employment opportunities.