



Health Resource Advocate (HRA)

Part-Time, non-union, at-will position

Positions Summary:

The State of Michigan will use funds to place approximately 200 health resource advocates (HRAs) across the state in areas that expressed interest in utilizing this resource.

HRAs will provide front-line support for COVID testing and reporting, help districts identify emerging COVID-related health concerns, and amplify best health practices. This is a voluntary program, where COVID testing will be just one element- the program is inclusive of an overall school specific mitigation strategy which can also encompass wellness services.

The health resource advocate (HRA) will provide front-line support for COVID-19 testing and reporting, help school districts identify emerging COVID-related health concerns, and strengthen best health practices by providing consultation, prevention services, and appropriate public health strategies for the district. The HRA will help to address the greatest needs in school health: the health and mitigation challenges faced during the COVID-19 pandemic, in addition to other existing and emergent health issues.

Menominee County ISD has received funding for one complete HRA position that will be utilized across the county to reach all four LEAs. This position is offered on a limited time basis. Employment will end on June 30, 2023.

Required Qualifications:

- Bachelor's degree in Nursing and two years of professional experience. A Master's degree in Nursing may be substituted for experience. Must be licensed to practice in the state of Michigan.

Preferred Qualifications:

- Experience and a desire to work both in the school setting and with school aged children.
- Successful experience working in a team based environment.
- Excellent communication skills and working with families.

Responsibilities:

- Provide front-line support for COVID-19 testing and reporting
- Stay current on the emerging COVID-19 guidance to appropriately answer questions; stay current on cases in the area.

- Outreach to students at-risk (for COVID-19) for social issues related to social distancing and offer guidance and information.
- In coordination with school administration, keep parents, family and staff informed by proactively communicating updates on the illness and how to address related stress and anxiety.
- Assist with best practices and protocols surrounding COVID-19.
- Executes other duties as assigned by the superintendent. (School Nurse Related)
- Position covers all of Menominee County Schools

Physical Requirements:

Employee must be capable of performing physical demands of the job, including but not limited to lifting, bending, stooping, squatting, and standing for long periods of time.

This document is intended to describe the general nature and level of the work performed by those assigned to this job. This is not an exhaustive list of all duties and responsibilities. Administration reserves the right to amend and change responsibilities to meet business and organizational needs as necessary.

Conditions of Employment:

Employment Date:

Pending approval by the Board of Education and satisfactory completion of pre-employment physical, drug screen and criminal history checks.

Employment Type:

Part time, \$40 an hour. (Up to 10 hours per week at Carney-Nadeau, Stephenson and North Central Schools; 20 hours per week at Menominee Area Public Schools)

Posting Date: July 1, 2022

Application Deadline: Until positions are filled

Send cover letter, resume, and application to:

Janene Salewsky – HR/Office Manager-Menominee County ISD
1201 41st Avenue, Menominee, Michigan 49858
careers@mc-isd.org