



Great Start Readiness Program (GSRP) Teacher
Full-time, non-union, at-will position

Positions Summary:

The Great Start Readiness Program (GSRP) Teacher is responsible for all aspects of planning, assessing and instructing 4-year olds, based on the needs of each child, and the requirements of the GSRP grant. The teacher is also responsible for maintaining program quality and documentation as outlined in the GSRP Implementation Manual, Preschool Program Quality Assessment (PQA), and DHS licensing guidelines.

Required Qualifications:

- A valid Michigan teaching certificate and an Early Childhood Education (ZA) or Early Childhood-General and Special Education (ZS) endorsement or
- A bachelor's degree in early childhood education or child development with a specialization in preschool teaching. The transcript will document a major, rather than a minor, in child development or early childhood education.

Preferred Qualifications:

- Teaching experience with early childhood/preschool children, particularly with at-risk children
- Training and experience with research-based preschool curricula with knowledge of Early Childhood Standards of Quality for Pre-K (ECSQ-PK)
- Certification in CPR and First Aid
- Knowledge of current research on early childhood literacy.
- Knowledge of the Preschool Program Quality Assessment (PQA) and its relationship to quality experiences for young children
- Skill in providing effective learning experiences that foster academic growth in a developmentally appropriate manner
- Work effectively, make decisions, and problem solve collaboratively within a team
- Work well with diverse families and engage parents as full partners in their child's learning
- Ability to act as a resource person for families
- Strong communication and interpersonal skills to effectively interact with students, parents, and teachers

Responsibilities:

- Implement developmentally-appropriate instruction for children using research-based curriculum
- Follow the daily schedule as outlined in the curriculum and GSRP guidelines
- Conduct screening and ongoing assessment of children and provide age-appropriate instructional support
- Meet with Early Childhood Specialist as needed to ensure quality programming and maintain a high-level PQA rating
- Attend staff meetings, workshops, and other scheduled program activities as requested
- Consider the associate teacher an essential member of the teaching team
- Collaborate with the associate teacher in planning, team meetings, troubleshooting, and decision-making
- Empower the associate teacher to monitor behavior and support the educational process in the classroom
- Participate in home visits with associate teacher to partner with parents to meet the educational needs of their children
- Organize and maintain records for grant and licensing purposes
- Create and update anecdotal records and portfolios for each child
- Complete required progress reports and other paperwork
- Participate in district recruitment efforts, including open houses and round-ups, and assist in student selection
- Maintain inventory of classroom equipment, materials and supplies
- Schedule parent/family activities
- Develop newsletters and informational materials for families
- Able to work flexible hours as needed for family involvement activities, including home visits, recruitment events, open house
- Perform other duties as assigned

Physical Requirements:

Employee must be capable of performing physical demands of the job, including but not limited to lifting, bending, stooping, squatting, and standing for long periods of time. Work environment has a raised noise level.

This document is intended to describe the general nature and level of the work performed by those assigned to this job. This is not an exhaustive list of all duties and responsibilities. Administration reserves the right to amend and change responsibilities to meet business and organizational needs as necessary.

Conditions of Employment:

Employment Date:

Pending approval by the Board of Education and satisfactory completion of pre-employment physical, drug screen and criminal history checks. This program and related positions are conditional upon approval of Child Care program licensing. Start of the 2021-2022 School Year:

Employment Type:

Full time, 170 days per year, non-union at-will position

Hourly rate & Fringes: \$20-\$22 an hour; Full Medical Benefits

Location: Stephenson Area Public Schools

Posting Date: Thursday, May 13, 2021

Application Deadline: Friday, June 4, 2021

Send cover letter, resume, and application to:

Janene Salewsky – HR/Office Manager-Menominee County ISD

1201 41st Avenue, Menominee, Michigan 49858

careers@mc-isd.org