

Telephone: 906-863-5665



Fax: 906-863-7776

## **JOB POSTING**

**POSITIONS:            SCHOOL BEHAVIOR SPECIALIST**

**QUALIFICATIONS:** School Behavior Specialists must hold the appropriate Michigan certification and/or credentials. This includes a licensed master's level professional counselor, a licensed master's level social worker, a licensed master's level school social worker, a licensed master's level school psychologist or a licensed master's level psychologist.

**SALARY:**                Commensurate with education and experience

**POSTING DATE:**      April 13, 2023

**APPLICATION  
DEADLINE:**            Until filled

**START DATE:**           2023-24 School Year

Send cover letter/resume/credentials/transcripts to:

Janene Salewsky – HR/Office Manager-Menominee County ISD  
1201 41<sup>st</sup> Avenue, Menominee, Michigan 49858  
[careers@mc-isd.org](mailto:careers@mc-isd.org)



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Intermediate School District

Fax: (906)863-7776

1201 41<sup>st</sup> Avenue

Menominee MI 49858

[www.mc-isd.org](http://www.mc-isd.org)

**TITLE:** School Behavior Specialist

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**REPORT TO:** MCISD General Education Director

**ESSENTIAL DUTIES AND RESPONSIBILITIES:**

The Behavior Specialist will be responsible for:

- Identifying appropriate referrals for the team to engage.
- Providing individual and group mental health support sessions with students
- Triage prospective referrals and decide with the behavioral health staff how to prioritize interventions for identified students.
- Helping the school personnel understand the role of the behavioral health staff in this project.
- Facilitating connections between the identified students' families, CMHP, and the ISD staff
- Gathering outcomes to monitor the effectiveness of the program.
- Be an active part of the school intervention team
- Upon request, provides professional learning and consultative services to local educational staff
- Regular and reliable attendance
- Perform other duties as assigned

**REQUIREMENTS:**

- Maintain confidentiality; Regular and reliable attendance; Daily travel
- Understand and embrace the inclusion of all students
- Possess valid driver's license and maintain all required professional licensure
- Pass all required background checks
- Ability to work independently and as part of a team

- Ability to communicate effectively at all organizational levels; Excellent verbal and written skills
- Ability to multitask; Ability to carry out duties as assigned
- Ability to complete assigned tasks with and without direct supervision
- Ability to integrate technology into everyday work flow
- Ability to develop and maintain successful working relationships with students and school staff
- Ability to define problems, collect data, establish facts and draw valid conclusions
- Ability to explain and demonstrate appropriate intervention techniques to reach all learners
- Practice safe work habits; Adapt to frequent changes in work environment
- Knowledge of special education policy and law
- Timely documentation
- Ability to lift/carry items up to 50 pounds, frequent walking, standing, sitting, going up/down stairs
- Occasional home visits to provide services and/or obtain information to assist with evaluations
- Occasional irregular or extended work hours to meet multiple demands
- Carry out the mission and values of the MC-ISD
- Be student centered and advocate for students

**TERMS OF EMPLOYMENT:** In accordance with Employee Contract.

**EVALUATION:** Performance will be evaluated in accordance with provisions of the Board Policy.

#### **Notice of Non-discrimination**

It is the policy of Menominee County Intermediate School District not to discriminate on the basis of race, color, national origin, gender/sex, age, disability, height, weight, marital status, or lack of English language speaking skills, in its programs, services or activities. The following person has been designated to handle inquiries regarding the nondiscrimination policies: Human Resources/Office Manager, 1201 41st Ave, Menominee, MI, 49858. (906) 863-5665. MCISD is an E.O.E.