

2006-2009

Menominee County Intermediate School District

School Improvement Plan

***“Helping local schools ensure
all students succeed”***

Menominee County Intermediate School District
1201 41st Avenue
Menominee, Michigan 49858

November 2007

Menominee County Intermediate School District

1201 41st Avenue
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Menominee County Intermediate School District

Mission Statement

***Menominee County
Intermediate School District
will lead, serve, and support
the local school districts and community partners in
providing high quality educational opportunities for
all learners.***

Adopted April 2005

BELIEFS

We believe all students can learn in an educational environment which recognizes varied needs, abilities, and learning styles.

We believe everyone deserves respect, dignity, and access to exemplary educational programming.

We believe self learning is fundamental.

We believe we must meet the demands of today's world as well as project educational needs of the future.

We believe we are in a unique position to provide the leadership required to bring about change, provide educational direction, and create vision.

We believe professional development is essential for organizational growth.

We believe each member of the Menominee County Intermediate School District is important and deserves support and recognition.

We believe and expect each member of the Menominee County Intermediate School District to be supportive of the total organization and its goals.

We believe input from our constituent districts and communities is essential if the Menominee County Intermediate School District's mission is to be reached.

We believe it is imperative for parents to accept and fulfill their obligations as their child's first and most important teacher.

Public Act 339 Requirements

Public Act 339, which became law in February 1993, requires that all Michigan intermediate school districts develop a school improvement plan which addresses nine specific components. Those components are needed if the mission of the intermediate school district is to be realized that of working collaboratively and cooperatively with its constituent school districts to provide the best possible programs and services. The 1999-2000 Menominee County Intermediate School District School Improvement Plan identifies action plans for each of the nine components listed below.

- ❖ methods to assist districts' in improving pupils' academic learning.*
- ❖ Assurance that all pupils have reasonable access to all programs offered by the intermediate school district, including, but not limited to transportation.*
- ❖ A plan for professional development that supports academic learning.*
- ❖ Methods to assist school districts in integrating applied academics and career and employability skills into all curricular areas.*
- ❖ Ways to make available as many fields as practicable opportunities for structured on-the-job learning: apprenticeships, and internships, combined with classroom instruction.*
- ❖ Collaborative efforts with supporting agencies that enhance academic learning.*
- ❖ Long-range cost containment measures including additional services that might be provided at reduced costs by the intermediate school district or through cooperative programs, and cost reduction programs such as inter district cooperation in special education and other programs and services.*
- ❖ To the extent that it would improve school effectiveness, specific recommendations on consolidation or enhanced interdistrict cooperation, or both, along with possible sources of revenue.*
- ❖ Evaluation of the plan.*

BOARD AND SUPERINTENDENT GOALS

We believe that the programs of any local school district can best be determined by the people living in that school community with the help of competent, experienced educators, having broad, comprehensive knowledge of educational needs at the local, intermediate, State, and national levels.

Board Goals

1. Assist local schools to continuously improve student achievement.
2. Assist local schools to better prepare students for adult life roles and citizenship.
3. Assist local schools to operate efficiently.
4. To encourage [MCISD](#) and LEA board members be certified by the *Michigan Association of School Boards* at the basic level within two years of joining the Board.

Superintendent Goals

1. Improve the quality of the educational services provided by the ISD as evaluated by the local schools.
2. Improve the quantity of the educational services provided by the ISD.
3. Improve the image/perception of the ISD as evaluated by the local schools.
4. Lead the district's employees to identify their role in accomplishing the goals and mission of the district.
5. Assist community partners in providing educational resources to parents of learners ages zero to twenty-six.

SCHOOL IMPROVEMENT PLAN

The Menominee County Intermediate School District School Improvement Plan blends the Public Act 339 requirements and the Board of Education and Superintendent goals. The three goals reflect the nine Public Act 339 requirements.

Lead, serve and support local schools to continuously improve student achievement.

Component One. Develop methods to assist districts improve academic learning.

Component Two. Assure that all pupils have reasonable access to all programs offered by the intermediate school district including, but not limited to transportation.

Component Three. Develop plan for professional development that supports academic learning.

Component Six. Develop collaborative efforts with supporting agencies that enhance academic learning.

Lead, serve, and support local schools to better prepare students for adult life roles and citizenship.

Component Four. Develop methods to assist school districts in integrating applied academics and career and employability skills in all curricular areas.

Component Five. Make available opportunities for structured on-the-job learning, apprenticeships, and internships combined with classroom instruction.

Lead, serve, and support local schools to operate efficiently.

Component Seven. Develop long-range cost containment measures including additional services that might be provided at reduced costs by the intermediate school district or through cooperative programs, and cost reduction programs such as inter district cooperation in special education and other programs and services.

Component Eight. If it will improve school effectiveness, develop specific recommendations on consolidation or enhanced interdistrict cooperation, or both, along with possible sources of revenue.

Component Nine. Develop a plan to evaluate the MCISD School Improvement Plan.

COMPONENT ONE

The Menominee County Intermediate School District (MCISD) will develop methods to assist districts in improving pupils' academic learning.

ONGOING EFFORTS.

Special Education Programs and Services. The MCISD professional and ancillary staff provides programs and services for each of the four constituent districts. The services focus on improving pupil academic learning. These services are delivered to students from birth through 26 years of age. An example is MIBLiSi, a reading improvement and positive behavior support process.

School District and Building School Improvement Plan Review. The MCISD is required to have on file all building and school improvement plans. Through the country-wide professional development council we identify common county-wide school improvement goals.

Professional Development Opportunities. The MCISD, through the professional development advisory council and the Upper Peninsula Center for Education Development, identifies and coordinates professional development opportunities which support those recommendations. Emerging, research-based instructional strategies are also identified and professional development opportunities coordinated.

Assessment Support. Annually, the MCISD analyzes the results of MI-Access, MEAP, and DIBELS scores for commonalities and adequate yearly progress. The MCISD currently purchases a web-based program, MI Tracker, which provides indepth MEAP analysis at the building level. MEAP analysis and MI-Access workshops are provided when requested.

Information Dissemination. The MCISD disseminates to the school districts academic learning information from the Michigan Department of Education, the Upper Peninsula Center for Education Development, and the United States Department of Education.

Competitive Grant Initiatives. The MCISD continually monitors the availability of appropriate grants from the Michigan Department of Education, the U.S. Department of Education, and other local, state, and federal agencies and non-profit organizations which support K-12 education initiatives. We currently have a U.S. Department of Health and Human Services Drug Free Communities Support Program grant and we are a subrecipient of a Reading First grant.

2006-2007 INITIATIVES

1. Continue to assist local school districts analyze MEAP data through the MI Tracker reports. Disaggregate student achievement data for students with disabilities and assist school

- buildings in addressing the learning needs of that sub group.
2. Continue to gather building and district school improvement plans and provide feedback regarding their plans and its impact on increased student achievement.
 3. Continue to annually conduct the *Continuous Improvement Monitoring System (CIMS)* to assist in meeting Special Education State Performance Plan Indicators.
 4. Develop and implement a *Student Assistance Team* process with local school districts which address the mandates of IDEA.
 5. Develop awareness of and implementation strategies for the State Revised Rules to implement IDEA regulations with superintendents and principals.
 6. Develop awareness of and implementation strategies for the *Michigan School Improvement Framework* with superintendents and principals.
 7. Develop awareness of and implementation strategies of the *Michigan High School Reform* requirements with superintendents and principals.
 8. Develop and implement an educational leadership series which examines best practices in effective school leadership which leads to school improvement. .

2007-08 INITIATIVES

1. Continue to assist local school districts analyze MEAP data through the MI Tracker reports.
2. Monitor the student achievement data for students with disabilities and continue to assist school buildings address the learning needs of that sub group, as needed.
3. Continue to gather building and district school improvement plans and provide feedback regarding their plans and its impact on increased student achievement.
4. Continue to annually conduct the *Continuous Improvement Monitoring System (CIMS)* to assist in meeting Special Education State Performance Plan Indicators.
5. Monitor implementation of plans which address CIMS' identified areas needing improvement.
6. Implement cost bill backs to school districts for inappropriate special education referrals because of a lack or incomplete use of the *Student Assistance Team* process.
7. Monitor implementation of the *Michigan School Improvement Framework* and provide assistance as needed.
8. Monitor implementation of the *Michigan High School Reform* requirements and provide assistance as needed.
9. Assess need for continued educational leadership training and address, as needed.

2008-09 INTIATIVES

1. Continue to assist local school districts analyze MEAP data through the MI Tracker reports.
2. Monitor the student achievement data for No Child Left Behind required sub groups and assist school buildings in addressing the learning needs of those sub groups, as needed.
3. Continue to gather building and district school improvement plans and provide feedback regarding their plans and its impact on increased student achievement.
4. Continue to annually conduct the *Continuous Improvement Monitoring System (CIMS)* to assist in meeting Special Education State Performance Plan Indicators.
5. Monitor implementation of plans which address CIMS' identified areas needing improvement.
6. Implement cost bill backs to school districts for inappropriate special education referrals because of a lack or incomplete use of the *Student Assistance Team* process.

7. Monitor implementation of the *Michigan School Improvement Framework* and provide assistance as needed.
8. Monitor implementation of the *Michigan High School Reform* requirements and provide assistance as needed.

COMPONENT TWO

The Menominee County Intermediate School District (MCISD) will assure that all pupils have reasonable access to all programs offered by the intermediate school district including, but not limited to transportation.

ONGOING EFFORTS.

The MCISD reviews and revises the Menominee County Intermediate School District mandatory plan for the delivery of special education programs and services in compliance with state and federal requirements.

The MCISD provides specialized transportation services to both ISD and LEA eligible students.

2006-2007 INITIATIVES

1. Notification of reasonable access to programs and services offered by the Menominee County ISD.
2. Identify and address barriers which prevent reasonable access to programs and services.
3. Identify any ISD homeless students and address barriers which prevent reasonable access to programs and services.
4. Continue to attend state meetings which provide current and emerging regulations which impact reasonable access of students to programs and services.

2007-08 INITIATIVES

1. Continue to identify and address any barriers, including homelessness, which prevent reasonable access to programs and services.
2. Continue to attend state meetings which provide current and emerging regulations which impact reasonable access of students to programs and services.

2008-09 INITIATIVES

1. Continue to identify and address any barriers, including homelessness, which prevent reasonable access to programs and services.
2. Continue to attend state meetings which provide current and emerging regulations which impact reasonable access of students to programs and services.

COMPONENT THREE

The Menominee County Intermediate School District (MCISD) will develop a plan for professional development that supports academic learning.

ONGOING EFFORTS.

Michigan Department of Education Formula Grants. The MCISD annually completes or participates as a subrecipient in the Reading First and Michigan School Readiness Program formula grants which provide professional development supportive funds.

Upper Peninsula Center for Education Development Collaboration (UPCED). The MCISD works collaboratively with the UPCED to identify and address professional development needs of Upper Peninsula educators.

Dickinson-Iron-Menominee Math/Science Center. The Math/Science Center, now in its fourth year of services to Menominee County, provides math, science, and technology workshops for county teachers.

Memberships and Participation in Professional Development Organizations. The MCISD subscribes to memberships with a variety of state and national organizations which routinely identify research-based content best practices and best practices in professional development planning and implementation.

2006-2007 INITIATIVES

1. Continue to facilitate the county-wide professional development advisory council which reviews building school improvement goals and determines common areas to address.
2. Coordinate a training for administrators regarding the State Revised Rules to implement IDEA.
3. Coordinate two county-wide professional development opportunities: Dr. Richard Curwin (October 13, 2006) and Deborah Wahlstrom (February 27).
4. Coordinate professional development funded by the legislated and funded Middle School Math Initiative.
5. Develop an administrative leadership professional development series which focuses on the *Michigan School Improvement Framework* and technology.
6. Coordinate professional development opportunities in at least High School Reform Content Credit Requirements, the Michigan School Improvement Framework, LETRS, Student Assistance Teams, and teaching students with learning disabilities.
7. Maintain membership to professional state organizations which help identify and address ISD mandated professional development training.

2007-2008 INITIATIVES

1. Continue to facilitate the county wide professional development advisory council to

- identify and address common professional development topics.
2. Continue to use data analysis to identify professional development needs.
 3. Continue to promote county-wide professional development opportunities and common calendar days.
 4. Assess 2006-07 professional development efforts and determine follow up or additional administrative and certified staff training needs.
 5. Continue to participate in statewide organizations which help identify and address ISD mandates for professional development training to LEAs.

2008-09 INITIATIVES

1. Continue to facilitate the county wide professional development advisory council to identify and address common professional development topics.
2. Continue to use data analysis to identify professional development needs.
3. Continue to promote county-wide professional development opportunities and common calendar days.
4. Continue to participate in statewide organizations which help identify and address ISD mandates for professional development training to LEAs.
5. Assess 2007-08 professional development efforts and determine follow up or additional administrative and certified staff training needs.

COMPONENTS FOUR AND FIVE

The Menominee County Intermediate School District (MCISD) will develop methods to assist school districts in integrating applied academics and career and employability skills in all curricular areas. AND The MCISD will make available opportunities for structured on-the-job learning: apprenticeships and internships combined with classroom instruction.

ONGOING EFFORTS.

Maintain membership on the Career Connections Group which is part of Michigan Works!

Maintain existing cash-match agreements between the ISD, Northpointe Behavioral Healthcare, and Michigan Rehabilitation Services.

Participate in the state level Michigan Transition Services.

Develop community-based work sites. ,

2006-2007 INITIATIVES

1. Merge the delivery of transition services and career preparation into a seamless delivery of services to all students for adult life roles and citizenship.
2. Assist districts in the development of opportunities for student work experiences.
3. Research possible additional resources to address these two components.
4. Explore with Goodwill Industries a post secondary transition to work program.

2007-08 INITIATIVE

1. Continue to merge the delivery of transition services and career preparation into a seamless delivery of services to all students for adult life roles and citizenship.
2. Continue to assist districts in the development of opportunities for student work experiences.
3. If 2006-07 research identified possible additional resources to address these two components, begin to develop plans for implementation.
3. If exploration with Goodwill Industries identified a feasible post secondary transition to work program, begin to develop plans for implementation.

COMPONENT SIX

The Menominee County Intermediate School District (MCISD) will develop collaborative efforts with supporting agencies that enhance academic learning.

ONGOING EFFORTS.

Menominee County Collaborative Board. The Menominee County Collaborative Board consists of representatives from each public service agency providing services in Menominee County. Representatives meet to discuss ways in which the agencies can support one another. One such collaborative effort is the coordinated health services efforts..

Transition Services. The Transition services assist special education students “transition” to other agencies once their public education has ended.

Interagency Coordinating Council. The Early On program collaborates with other human service agencies to better provide services to eligible children ages zero to up to three.

Wrap Around. Wrap Around is a family case management initiative which coordinates the needed services from county agencies. A representative from the ISD attends the monthly individual case management meetings to provide input regarding available ISD services.

Tuant Officer. The Menominee County Intermediate School District employs a truant officer who works directly with the four local school districts, the Family Court, and the Probate Court. The primary role of the truant officer is to work with our local school districts’ administrators to identify and address the needs of students with excess absences from school.

Great Parents, Great Start Advisory Committee. The Great Parents, Great Start advisory committee meets periodically to identify ways in which human service agencies can coordinate parenting education services to families with children ages zero to five.

Michigan School Readiness Program (MSRP) Advisory Committee. This committee meets periodically to help identify and address barriers of MSRP families needing to access human service agencies and to provide networking opportunities among its members.

Superintendents’ Roundtable. The MCISD superintendent facilitates monthly meetings with local school district superintendents for the purpose of identifying and addressing common K-12 school issues.

Upper Peninsula Special Education Directors’ Network. Upper Peninsula ISD special education directors meeting monthly to identify and address federal and state mandated special education initiatives requiring implementation assistance from ISDs

Upper Peninsula Center for Education Development (UPCED). Upper Peninsula ISD school improvement facilitators meet monthly with the UPCED executive director to identify and address federal and state mandated general education initiatives requiring implementation assistance from ISDs.

2006-2007 INITIATIVES

1. Maintain current collaborative agreements between the ISD and Northpointe, Head Start, and the UPCED.
- 2.....Continue development of the restructuring of Menominee County Collaborative Board sub committees.

2007-2008 INITIATIVES

1. Continue current collaborative agreements between the ISD and Northpointe, Head Start, and the UPCED.
- 2.....Finalize development of the restructuring of Menominee County Collaborative Board sub committees.

2008-2009 INITIATIVES

1. Continue current collaborative agreements between the ISD and Northpointe, Head Start, and the UPCED.
- 2.....Monitor effectiveness of Menominee County Collaborative Board sub committees.

COMPONENT SEVEN AND EIGHT

The MCISD will develop long-range cost containment measures, cost reduction programs, and make specific recommendations on consolidation or enhanced interdistrict cooperation, provided it would improve school effectiveness.

ONGOING EFFORTS.

Diagnostic and Evaluative Services. Currently, there is a county wide ISD special education millage which supports these efforts. This allows the local school districts and the ISD to provide these services in a cost-effective manner.

Shared Classroom Facilities. The Early Childhood Special Education and the Moderate and Severe Cognitively Impaired classroom programs are located in the Menominee Area Public Schools, the Stephenson Area School District, and the North Central Area Schools.

Specialized Transportation. The MCISD coordinates and at times provides interdistrict transportation for the local school districts. The specialized transportation coordination is typically limited to eligible students.

Michigan School Readiness Program. The MCISD assists the four, four year old programs in coordination, oversight, and professional development. Responsibilities include fiscal management, consolidated application, preparing state reports, and developing and maintaining a county-wide advisory committee.

Homebound/Hospitalized Services. MCISD provides homebound and hospitalized services to K-12 students who are unable to attend school for more than five school days because of a medical condition.

Medicaid School Based Service. MCISD coordinates and manages school-based program for our constituent districts. The MCISD provides a link through the billing company.

Contracted Providers. The physical and occupational therapists, the visually impaired consultants, the Drug Free Communities Support Program executive director, and the MSRP early childhood specialist are contracted positions through the ISD. This allows for the services to be provided cost effectively and the level of services to be dictated by the number of students needing these services.

Additional Cost Containment and Interdistrict Cooperative Efforts. The MCISD provides a truant officer, transition and career preparation coordination, provides grant writing, maintains a county-wide professional development library, coordinates and facilitates county-wide professional development, provides cash-match agreements, and participates in the MASB Employment Relations Network and the U.P. Special Education Conference.

2006-2007 INITIATIVES

1. Pursue expansion of fiscal services to other constituent districts.
2. Pursue other county wide professional development activities.
3. Pursue a county wide school year calendar.
4. Assess the cost effectiveness of a mid-county early childhood classroom.

2007- 2008 INITIATIVES

- 1.

2008-2009 INITIATIVES

- 1.

COMPONENT NINE

The Menominee County Intermediate School District (MCISD) will evaluate the School Improvement Plan and will invite required stakeholders to voluntarily participate in the development, review, and evaluation of that plan.

ONGOING EFFORTS.

Superintendents Roundtable. Monthly, local school district superintendents meeting for their roundtable are given the opportunity to provide feedback to ISD staff regarding program and services.

Special Education Strategic Plan. As part of the effort to complete the Special Education Strategic Plan, stakeholders have been asked to assess the effectiveness of programs and services provided in special education by the MCISD.

2006-2007 INITIATIVES

1. Referent groups will be identified and asked to comment on the effectiveness of and make recommendations for the *2006-2009 MCISD School Improvement Plan..*
2. The comments and recommendations will be reviewed by the MCISD administrative staff and acted upon, as appropriate.

2007-2008 INITIATIVES

1. Revisions to the *2006-2009 MCISD School Improvement Plan* will be completed during the 2007 Summer
- 2.....Referent groups will be asked to comment on the effectiveness of and make recommendations for the *2006-2009 MCISD School Improvement Plan..*
3. The comments and recommendations will be reviewed by the MCISD administrative staff and acted upon, as appropriate.

2008-2009 INITIATIVES

1. Revisions to the *2006-2009 MCISD School Improvement Plan* will be completed during the 2007 Summer
- 2.....Referent groups will be asked to comment on the effectiveness of and make recommendations for the *2006-2009 MCISD School Improvement Plan..*
- 3 The comments and recommendations will be reviewed by the MCISD administrative staff and acted upon, as appropriate.

POSSIBLE REFERENT GROUPS

1. Superintendents' Roundtable
2. Professional Development Advisory Council
3. Local school district school improvement teams
4. MCISD Certified Staff